

CEGSAC

CEGSAC Review Meeting

December 13th, 2024

Meeting agenda [minutes are updated]:

- 1- A brief introduction of the board members
 - a. 10 more members join the team after the election; now a total of 16 officers
- 2- A review of the events and activities of Fall24
 - a. General activities:
 - i. Welcome breakfast
 - ii. Orientation meeting
 - iii. Social night
 - b. Treasure activities:
 - i. A review of expenses/incomes
https://docs.google.com/document/d/1rDYxx_4yu0w4S5uCTgmNIaUpt-hv1At2ahM6Lze16eY/edit?tab=t.0
 1. Dr. Abraham suggested not including the CE department card as a source of income
 2. Justin should make sure the reported numbers add up correctly
 3. The events with good turnout (like gingerbread) should be included in the budget of next year
 - ii. Grant for CEGSAC from GSAC (College of Engineering) is received
 - iii. Grant application for GSOGA is prepared (will be applied in Jan)
 - iv. Equipment grant application (**needs to be discussed with Dr. Abraham and Jenny**)
 - c. Professional Development committee:
 - i. Research Showcase
 - ii. Resume writing workshop

- iii. Mentorship program
- iv. CEGSAC Research Bytes
- d. Sport, health, and wellness
 - i. Kayaking
 - ii. Bowling
 - iii. Sports at CoRec: soccer, volleyball, and badminton
 - 1. For some of the activities, like badminton, the turnout was not very good.
And we may not need a full court for badminton.
- e. Cultural and Community Outreach
 - i. Cultural picnic
 - ii. Diversity panel
 - iii. Corn Maze
 - iv. Gingerbread making
- f. Office of Public Relations
 - i. Callout meeting
 - ii. Updating the website materials
 - iii. Preparing two newsletter sets

3- Discussion items:

- a. Any feedback on the past events and activities
- b. Visit of Ron Klemencic (Jan 23-24, 2025)
 - i. Dr. Abraham suggested we should have an event like the research poster presentation.
 - ii. Dr. Abraham suggested it is good to do some research to learn who he is
 - iii. The CEGSAC members may be invited to the lunch
- c. Equipment grant application – Can CCE department cover some of it?

- i. The current application is within the grant limit. So, we may not need more budget from the CCE department.
 - ii. The equipment list should be approved by the building deputy (David Rater).
 - iii. There are some requirements that the new equipment should be met (check with David Rater).
 - iv. Dr. Abraham suggested to put dimensions on the layout map
 - v. Purdue may have some specific vendors for equipment. It should be checked.
 - vi.
- d. Purdue Day of Giving 2025. Is it ok to registration? Yes.
- i. Make sure it is well promoted.
 - ii. Jenny can help us with putting together a list of CCE alumni and share it with us.
Then we can send the donation link to the list
- e. Town hall meeting. Should we have a Town hall meeting? Yes (Feb, finding a date). Is there anything we should focus on?
- i. Send out a survey to all grad students
 - ii. Compile the concerns you collect for the meeting
 - iii. Have a couple of people to moderate the meeting
- f. Establishing the CEGSAC alumni board. Can you share some more info/past experience?
[not discussed]
- g. Diversity panel in Spring 25? Yes.
- i. There will be around 20 students
 - ii. We can invite the other grad orgs; but make sure to send out an RSVP to make sure we have a large-enough classroom for that.
- h. Spring 25 Welcome Week. How does CEGSAC can contribute?
- i. Dr. Abraham suggested having a representative from each area. This could help with preparing the Town hall meeting as well.

- j. There is a graduation reception on Sunday (Dec 15th), 2~4 PM at G150. It is good that CEGSAC officers to attend.
- k. Advertise the study area of grad students
- l. Dr. Abraham suggested that we should get a sign for the office
- m. Dr. Abraham suggested putting an artwork or another similar thing for the office.
- n. Jenny will check if she can get us some name tags for the CEGSAC officers.
- o. CE AAA is scheduled on April 2025. It is a reception that students can meet CCE alumni.

Attendees:

Dr. Dulcy Abraham

Jenny Ricksy

Hosein Pourgholamali

Andrew Coble

Justin Schwartz